



Serving You – Serving the Nation

Re Sebeletsa Uena – Re Sebeletsa Sechaba

TENDER NOTICE: ‘Cleaning and hygiene services for LRA Premises at the 3 LRA Regions’ Reference: LRA/BE/12/01/2019

The Lesotho Revenue Authority invites interested and qualified vendors/ companies/ to submit proposals for offering the ‘**Cleaning and hygiene services**’ for all its offices including regional ones. The aim is for each region to have its own Cleaning company. The bidders must be ready to deliver the work upon the award of the tender. All potential Bidders must be in possession of a proven track record and must be licensed for providing services of this nature.

All bidders must attach certified copies of valid Tax Clearance Certificates and Company Registration Licences or equivalents; bids without these documents shall be disqualified.

The full Request for proposal (RFP indicating all requirements and specifications may be collected from the address stated below from the **10th January 2019 10:00 am**. An alternative for emailing the RFP is also offered and bidders) who may have interest may contact the email below for assistance.

Conditions:

1. Tender documents will be available at a non-refundable tender deposit of **R500**.
2. The price quoted in the Bids must be in Maloti/Rand and include all applicable taxes and duties
3. The Bids must be submitted not later than **12:00 hours** on the **13th February 2020** and they shall be opened same day at **12:15 hours**.
4. Tenders received later than the above-mentioned deadline, telegraphic, faxed or electronic tenders **will not be accepted**.
5. Detailed tender packaging and labelling requirements in the Request for Proposal (RFP) must be adhered to or this shall lead to **disqualification**.
6. **Important indicative dates:**

Action	Date
Issue RFP	10 th January 2020
Final date to submit written questions only (email format)	24 th January 2020
Pre bid meeting	24 th January 2020 @10:00 am: Finance House Maseru
Compulsory Site inspection	24 th 27 th & 28 th January 2020
Distribution of questions and answers to all bidders (email format)	29 th January 2020
Final date for submission of Bidder proposals in response to the RFP	13 th February 2020@ 12:00
Public opening of the bids	13 th February 2020@ 12:15

7. All tenders must be delivered to: The Secretary – Tender Committee
Lesotho Revenue Authority
Government Complex, Phase III
Cnr. Kingsway Road and Old High Court Road
Finance House, Ground Floor
Office Number 0013

Any queries concerning this tender should be addressed to the Secretary of The Tender Committee at this e-mail address: supplychainmanagement@lra.org.ls