



Revenue Services Lesotho

TENDER NOTICE: ‘*Supply, installation & Maintenance of Air Conditioners*’

Tendering: Reference: RSL/BE/SCM/02/10/2023

The Revenue Services Lesotho invites interested and qualified suppliers/ companies to submit proposals for “**Supply, installation & Maintenance of Air Conditioners**” to provide both installation and maintenance of air conditioners in the server rooms and in the offices. The current contract is coming to an end and so this is the opportunity to go back to the market and source this service in line with the RSL policies. The bidders must be ready to deliver the work upon the award of the tender. All potential Bidders must be in possession of a proven track record and must be licensed for providing services of this nature.

All bidders must attach certified copies of valid Tax Clearance Certificates, company registration licences, copy of shareholding certificates, and must provide assurance to RSL on financial strength and capability of the bidder to carry out the assignment. Bids without these required minimum documents shall be disqualified.

The detailed Request for Proposal (RFP) document indicating all requirements and specifications shall, upon request, be sent through email from the **16 October 2023 @ 10:00 am**. Interested entities shall contact Supply Chain Management office **through the email** stated below.

Terms and Conditions:

1. Tender documents will be available at a non-refundable tender deposit of **M500.00**.
2. The price quoted in the Bids must be in Maloti/Rand and must include all applicable taxes and duties.
3. The Bids must be submitted not later than **12:00 hours** on the **10 November 2023** and they shall be opened same day at **12:30 hours**.
4. Tenders received later than the above-mentioned deadline shall not be accepted.
5. Non- electronic tenders **shall not be accepted**; and
6. Detailed tender packaging and labelling requirements in the Request for Proposal (RFP) must be adhered to or this shall lead to **disqualification**.

1. Important indicative dates:

Action	Date
Issue RFP	16 October 2023
Final date to submit written questions only (email format)	02 November 2023 @17:00 hrs
Pre- bid meeting	02 November 2023 @ 11:00 hrs
Distribution of questions and answers to all bidders (email format)	06 November 2023
Final date for submission of Bidder proposals in response to the RFP electronic	10 November 2023 @ 12:00 noon
Public opening of the bids (virtual)	10 November 2023 @ 12:30pm

All tenders/ queries must be addressed to: The Secretary – Tender Adjudication Committee Revenue Services Lesotho at this e-mail address: supplychainmanagement@rsl.org.ls