



**Revenue
Services**
Lesotho

**GUIDE ON HOW TO
ACCESS SADC
ELECTRONIC
CERTIFICATE (E-COO) OF
ORIGIN**

“Re Tjena Ka Uena”

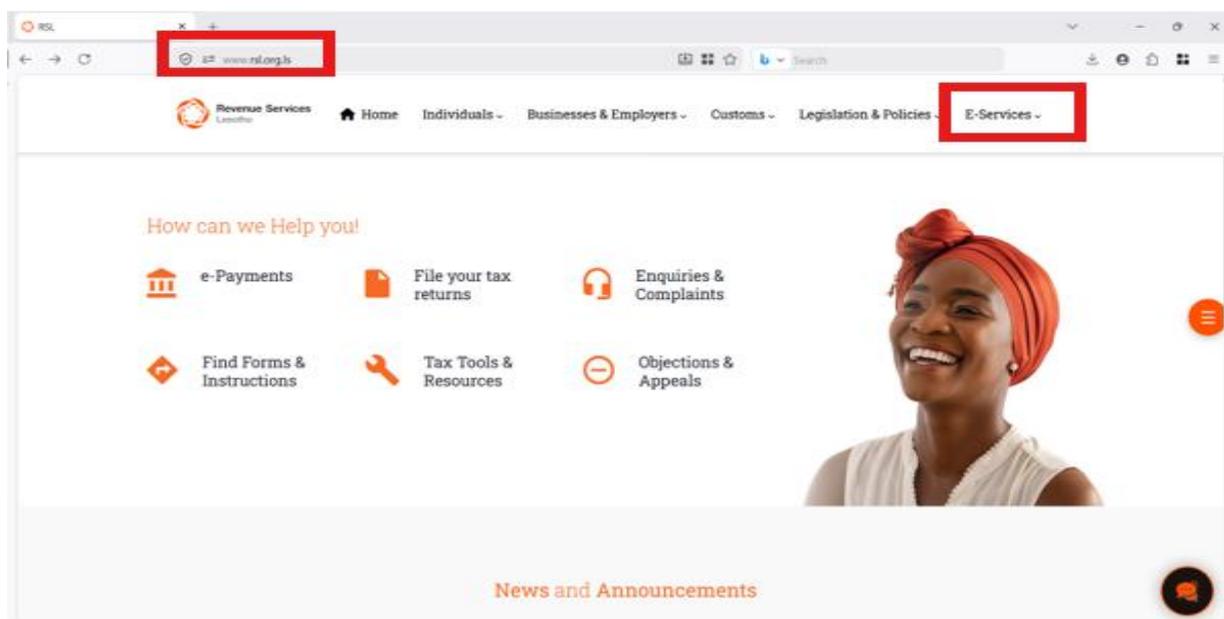
Trade Made Easy: Your Step-by-Step Guide to access SADC Electronic Certificate of Origin (e-CoO)

Revenue Services Lesotho (RSL) has introduced SADC Electronic Certificate of Origin (e-CoO) system, a major step towards modernising trade processes and improving service delivery to the trading community. This new digital platform replaces manual processes, making it faster, more secure and more convenient for exporters to obtain Certificates of Origin.

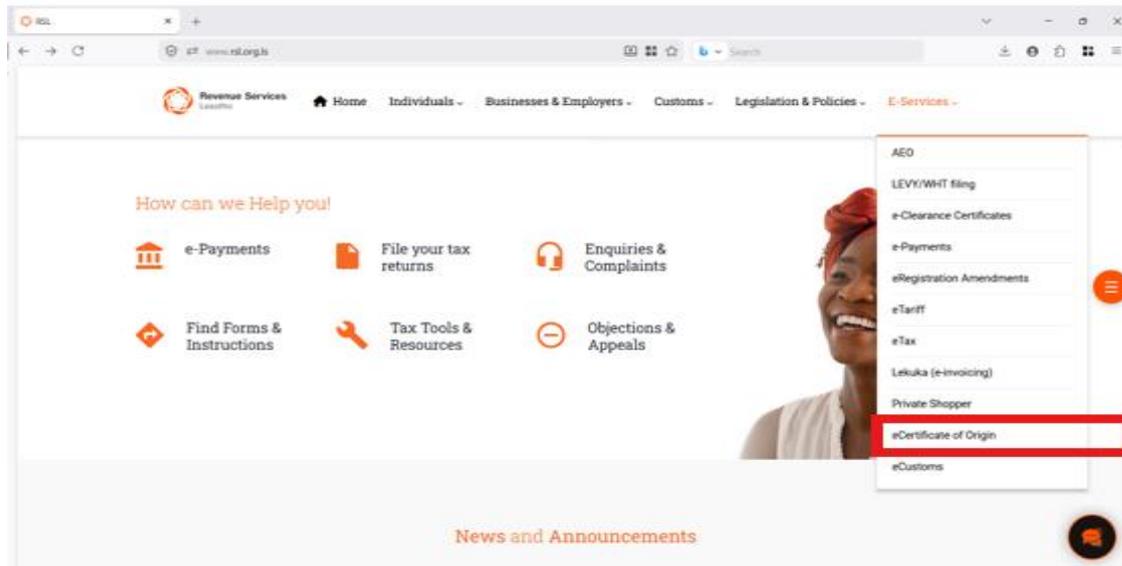
To support a smooth transition, RSL has developed a simple step-by-step guide to assist traders in applying for the Certificate of Origin online.

Below is a clear walkthrough of the process, designed to help you navigate the system with ease and take full advantage of this new digital service.

Step 1. Access RSL website on <https://www.rsl.org.ls/> > click on E-Services



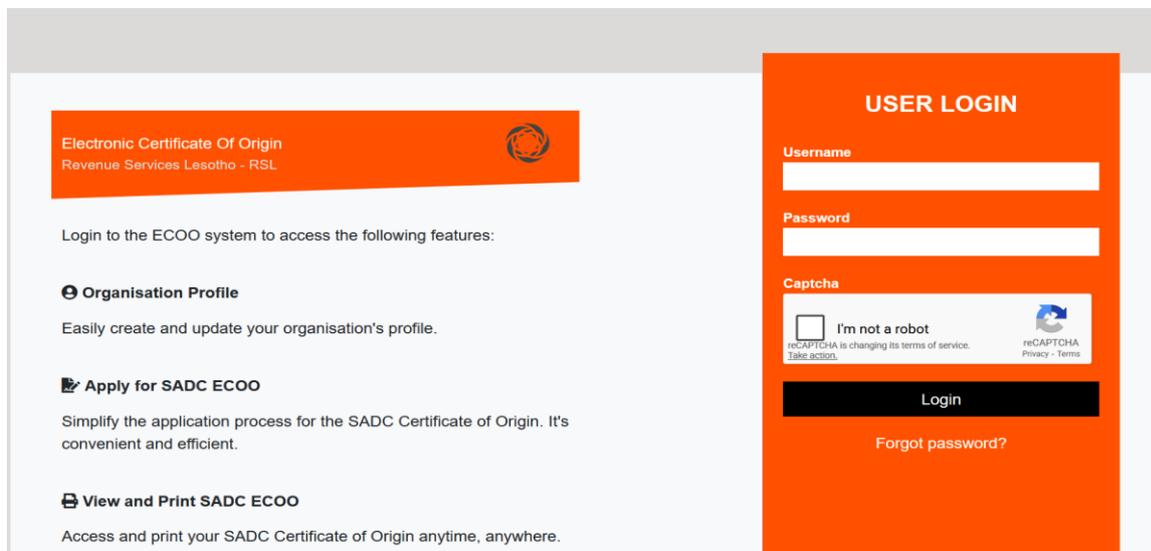
Step 2. On the EServices drop-down menu Click on eCertificate of Origin



Step 3. Online Access: use eClearances login credentials

USERNAME: TIN

PASSWORD: YOUR PASSWORD



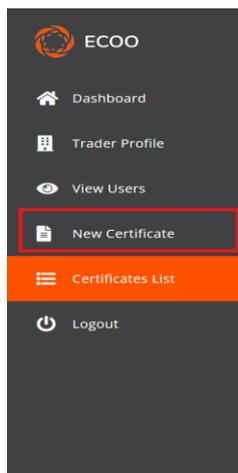
Step 4. Access and fill in online forms

Click on Create Profile > Fill in Contact person details tab > Trader's profile tab > attach Trader documents > select intended export products > click on Submit

The screenshot shows the 'CREATE TRADER PROFILE' page in the ECOO system. The left sidebar contains 'Create Profile' (highlighted in orange) and 'Logout'. The main content area is titled 'CREATE TRADER PROFILE' and contains a 'CONTACT PERSON DETAILS' section. This section includes input fields for 'Name: *', 'Surname: *', 'Designation: *', 'Phone Number: *', and 'Fax Number:'. The phone and fax number fields are pre-filled with '5012 3456' and include a dropdown menu for country selection. A blue 'Next →' button is located at the bottom left of the form.

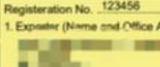
Step 5. Apply for SADC e-certification of origin

Click on New Certificate > generate SADC Export declaration > fill in the e-certificate application form > submit



Step 6. Certificate Preview

SADC CERTIFICATE OF ORIGIN

Registration No. 123456 (Optional) 1. Exporter (Name and Office Address) 		3. Country Ref.No. LS/SADC/2026/mkh5VeRxx3ha/V1 <p style="text-align: center;">SOUTHERN AFRICAN DEVELOPMENT COMMUNITY (SADC) CERTIFICATE OF ORIGIN</p>			
2. Consignee (Name and Office Address) 		4. Particulars of transport R0115 5. For official use only			
6. Marks and numbers, number and kind of package, description of goods:		7. Customs Tariff No.	8. Origin Criterion (See Overleaf)	9. Gross weight or other quantity	10. Gross weight or other quantity (Optional)
(i) Marks and Nos.	(ii) Description of goods				
(i) 280X25KG (ii) Groats and meal of maize (corn)		110313	P	3000kg	9009 18/02/2026
(i) 300X50KG (ii) Groats and meal of maize (corn)		110313	P	15000kg	9009 18/02/2026
(i) 40X80KG (ii) Groats and meal of maize (corn)		110313	P	4800kg	9009 18/02/2026
(i) 200X10KG (ii) Groats and meal of maize (corn)		110313	P	2000kg	9009 18/02/2026
(i) 180X12.5KG (ii) Groats and meal of maize (corn)		110313	P	2000kg	9009 18/02/2026
11. DECLARATION BY EXPORTER/SUPPLIER I undersigned declare that the goods described above meet the conditions required for the issue of this certificate, and are originating in <u>Lesotho</u> Country Place and date: 2026-02-18 09:42: Maputsoe Bridge 		12. CERTIFICATION OF ORIGIN Declaration Certified:  (Original stamp and signature) Certificate of Customs or Other Designated		13. FOR CUSTOMS PURPOSES (optional) Export Document No. E/5 Date 2026-02-18 Customs Office LS220 Country Lesotho Date 2026-02-18  Signature 	

Disclaimer

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