



Revenue Services Lesotho

TENDER NOTICE: ‘Branded Materials and Marketing/Public Relations Services.’

Tendering: Reference: RSL/BE/ SCM/ 03/06/2026

The Revenue Services Lesotho invites interested and qualified suppliers/ companies to submit proposals for “**Supply of Branded Materials and Marketing/Public Relations Services**”. The bidder must be ready to provide the required services upon the award of the tender. All potential Bidders must be in possession of a proven track record and must be licensed for providing services of this nature.

All bidders must attach certified copies of valid Tax Clearance Certificates, company registration licenses, copy of shareholding certificates, and the most recent annual financial statements for RSL to assess the financial strength and capability of the bidder to carry out the assignment. Bids without these required minimum documents shall be disqualified.

The detailed Request for Proposal (RFP) document indicating all requirements and specifications shall, upon request, be sent through email from the **29th June 2025 @ 10:00 am**. Interested entities shall contact Supply Chain Management office **through the email** stated below.

Terms and Conditions:

1. Tender documents are available from **29th June 2026 to 20th July 2026** for a non-refundable fee of M500.00. Proof of payment must be submitted by **17:00 hours on 20 July 2026. Only bidders who have obtained the tender document and submitted proof of payment will be eligible to tender**
2. The price quoted in the Bids must be in Maloti/Rand and must include all applicable taxes and duties.
3. The Bids must be submitted not later than **12:00 hours** on the **11th August 2026** and they shall be opened on the same day at **12:30 hours**.
4. Tenders received later than the above-mentioned deadline shall not be accepted.
5. Non- electronic tenders **shall not be accepted**; and
6. Detailed tender packaging and labelling requirements in the Request for Proposal (RFP) must be adhered to, or this shall lead to **disqualification**.

1. Important indicative dates:

No	Event	Date
1.	Issue RFP	29 June 2026
2.	Pre-bidding meeting (virtual)	21 July 2026 @10:00hrs
3.	Final date to submit written questions only (email format)	27 July 2026 @ 1700hrs
4.	Distribution of final questions and answers (email format)	30 July 2026 @1700hrs
5.	Submission of Samples	11 August 2026 @ 12:00hrs
6.	Final date for submission of Bidder proposals in response to the RFP	11 August 2026 @ 12:00hrs
7.	Public opening of the bids	11 August 2026 @ 12:30hrs

All tenders/ queries must be addressed to: The Secretary – Tender Adjudication Committee
Revenue Services Lesotho at this e-mail address: supplychainmanagement@rsl.org.ls