



**Revenue
Services**
Lesotho

**NAVIGATE YOUR TAX
MATTERS THE SMART
WAY WITH THE RSL
MOBILE APP**

“Re Tjena Ka Uena”

What is RSL Mobile App?

The RSL Mobile App is a digital platform introduced by RSL (Revenue Services Lesotho) aimed at making it easier for Taxpayers to access tax services using their mobile devices. The App brings key RSL services together in one platform for convenience and improved service delivery.

What does the App offer?

Currently, the App offers access to the following services:

- **PAYE Calculator** – Calculate your Pay As You Earn (PAYE)
- **Browse Public Notices** – View important filing and payment due dates (Taxpayers can also set tax filing and payment due dates reminders)
- **View FAQs** – Learn more about using the App
- **Register for TIN** – Register as a new Taxpayer
- **Amend Registration** – Update your registration details, including converting or transitioning from an individual Taxpayer to Business (Sole trader) registration
- **My Certificates** – View and download TIN Registration and Tax Clearance
- **Filing** – File resident individual income tax (RIIT) returns for individual Taxpayers other than sole traders

***Note:** All applications for certificates are still submitted on the RSL website. The mobile app is currently used for viewing and downloading certificates (TIN Registration and Tax Clearance & VAT certificates) only. VAT 11 and withholding tax certificates will be available at a later stage.*

Who can use the App?

- Individuals (employees, directors & partners) • Businesses (entities & sole traders) • Tax Agents (nominated officers managing tax obligations) • members of the public

How to get started

- Download the RSL Mobile App on google play store/ Huawei App gallery on your device

***Note:** The App is available on Android smartphones and tablets.*

How to use RSL Mobile App to register for tax to acquire Taxpayer Identification Number (TIN)

- **Open** RSL App on your mobile device
- Read and accept the RSL Privacy Policy by ticking the checkbox provided.

- Follow the onboarding prompts or tap “Skip” until you reach the “Get Started” screen, where new users can register and existing users can log in
- Click “**Register for TIN**” on the landing page and select **INDIVIDUAL TAXPAYER** (employees, directors & partners) or **BUSINESS TAXPAYER** (sole traders and entities excluding companies)
- Complete your registration details, attach the required documents (National ID, confirmation of employment or pay slips, or trader’s license) and submit the form.
- Once submitted, a confirmation message with a reference number will appear. Your TIN will be sent through SMS once approved. If delayed, use the reference number to make a follow up.
- After receiving your TIN, open the App and click “**Sign Up**” to create your e-Tax credentials

How to use RSL Mobile App to amend or update your registration details

After logging in with your e-Tax credential click on the “**Amend Registration**” tab to amend your registration details.

All amendments are verified and approved by RSL as per their standard.

How to file and amend RIIT returns

- Login and click on **Filing** tab
- Choose the period you wish to file for
- Complete all required information and upload relevant documents including tax certificate(P16)
- Click on **Amendments** tab if you need to amend your return or to confirm that you return is submitted successfully

How to Access your certificates

Log in >>My Certificates>>Select certificate applied for on the website>>View & Download

How to get technical support

If the app is not loading: -Restart the app -Check your internet connection - Update to the latest version -Restart your device

Where can you get help?

- For more information contact us on 8002 2009 or WhatsApp 6221 0090 or write to us on info@rsl.org.ls, instant chat available on RSL website or RSL Facebook page.
- Click on the “**Chat**” tab at the bottom of the RSL App landing page
- Click on the “**FAQs**” section on the landing page of the App